

To:
Center for European Integration Studies (ZEI)
Master of European Studies Program
Genscherallee 3
53113 Bonn, Germany

**Optional:
Please add a
photo!**

Master of European Studies – Governance and Regulation

Application form for the study year 2019/20

Please submit your complete application until: **15 March 2019 (postmark)**

1. Personal Data

Surname:
First name:
Sex:
Date of birth (dd.mm.yyyy):
Place of birth:
Nationality:

2. Contact Information

Street:
ZIP code + city:
Country:
Telephone:
Mobile phone:
E-mail address:

3. University Degree

Name and place of last university: _____

Subject (major and minor): _____

Degree obtained: _____

Final mark (**please include a grading scheme**): _____

4. Secondary Education

Type of school leaving certificate (e.g. Abitur, High School diploma, baccalauréat...)

Date of issue:

City/country:

5. Language Skills

Mother tongue:

Please indicate your level according to the Europass Language Passport (please check on the internet)

English:	Writing: Choose	Speaking: Choose	Understanding: Choose
_____	Writing: Choose	Speaking: Choose	Understanding: Choose
_____	Writing: Choose	Speaking: Choose	Understanding: Choose
_____	Writing: Choose	Speaking: Choose	Understanding: Choose

6. Financing your Studies

Payment of the tuition fee and living & housing costs.

own expense scholarship by (please name institution, contact person and include confirmation):

Important Information for non-European Applicants who are not yet in Germany:

In case of financing the course by your own means, we need financial proof that you have access to 8.000 € to cover your living expenditures while in Bonn. For most applicants from non-European countries it is necessary to set up a blocked bank account with the amount of 8.000 € in order to apply for a visa for Germany.

Please note that without this financial proof we won't be able to consider your application.

7. How did you learn about the Master of European Studies at ZEI?

- Google / ZEI Website
- DAAD
- Online Master portal – please specify _____
- Social Media – please specify _____
- Newsletter – please specify _____
- Personal recommendation: Alumni Professor
 other (please specify): _____
- Other (please specify): _____

8. Declaration

Further important Information

- In case of receiving an invitation to attend the MES program, I have **two weeks** to accept or decline
- In case of accepting my place in the program, I have to transfer the money **two weeks** after my acceptance at the latest.
- If I am applying for a scholarship, I should provide my confirmation or acceptance letter by the 1st of June 2019.
- If I will take leave from my regular job, I must provide confirmation from my boss by the 1st of June 2019.

I declare that I have read the above information and note that my application will not be considered further in the case that I miss the given deadlines, or do not hand in the required documents in due time.

I declare that all information and documents submitted are complete and correct. I am aware that false information may lead to suspension from the selection process.

I declare that I have work experience of at least 1 year/12 months. (Students who have obtained 240 ECTS points require at least 1 year. Students with 180 ECTS require 2 years work experience)

(Please note that applicants with insufficient work experience won't be considered.)

Date, signature

Checklist

	Application form		Certification of fluency in English
	Curriculum Vitae		Proof of work experience of at least 1 - 2 years: Reference from employer or internship confirmation
	Copy of graduate certificate and academic transcript of records		Other references showing your performance and social skills
	For non-European applicants: financial proof of 8000 €		Copy of passport/ID